



SPC/HOPS 2013/Informal 1  
27 June 2013  
ORIGINAL: ENGLISH

SECRETARIAT OF THE PACIFIC COMMUNITY

**4<sup>th</sup> REGIONAL CONFERENCE OF HEADS OF STATISTICS AND PLANNING**  
*Implementation of the Ten Year Pacific Statistics Strategy – Phase 1*

(Noumea, New Caledonia, 22-26 July 2013)

**GENERAL INFORMATION FOR PARTICIPANTS**

<b>Venue</b>	The Regional meeting of Heads of Statistics will be held in <u>SPC's Main Conference Room</u> , Anse Vata, Noumea. <u>The Participants' Registration</u> will be at the Secretariat office of the main conference centre on Monday 22.07.13 from 07h30 to 08h00.
<b>Insurance</b>	SPC does not provide insurance cover for participants or their belongings and participants are expected to make their own arrangements for accident, illness and luggage insurance, if so desired.
<b>Visa</b>	The Secretariat is pleased to advise that visas are <b>no longer</b> required for entry into New Caledonia for stays of up to three months for nationals of all SPC member countries <b><u>except Fiji Islands and Vanuatu</u></b> . Participants from these two countries are requested to obtain their visa for travel to New Caledonia from the French embassies at the respective capitals.
<b>Tickets</b>	SPC will provide the sponsored participants with a round trip economy class air fare to Noumea by the most economical route; Your electronic ticket will be forwarded to you once the itinerary has been agreed on. Purchased tickets are non-refundable and non-transferable so <u>please note that SPC cannot cater for last minute changes</u> . Any such changes are at the cost of the participant. Please note that participants who choose to fly by an alternative routing to that provided by the meeting organizers will be responsible for any additional cost.
<b>Accommodation</b>	Participants have been accommodated at the "Nouvata Park Hotel". Rooms single occupancy have been pre-paid for all sponsored participants for the length of their stay in Noumea, which address is: <div style="text-align: center;">123 Promenade R. Laroque Anse Vata 98845 Nouméa Tel: +687-26.22.00 Fax: +687-26.16.77 Site web : <a href="http://www.nchotels.nc">www.nchotels.nc</a></div> Check in time is at 13h00 and Check out time is 10:00.  SPC will be happy to assist Observers from development and partner agencies with accommodation bookings at the Nouvata Park Hotel in Noumea or any other hotel in Noumea, if they so wish.

<b>Airport Transfer</b>	<p>The SPC meeting Organizer will organize transfers between Tontouta airport and accommodation in Noumea for all participants.</p> <p>Participants will be picked up by a driver from “les mouettes airport services”. They will find their driver wearing a yellow shirt standing outside the arrival terminal, at the shuttle parking space, which is located at about 100 meter on your right, after exiting the arrival terminal.</p> <p>SPC will be happy to assist Observers from development and partner agencies with their airport transfers, if they so wish. The cost for a return transfer is of 5,000xpf to be paid at the Secretariat on the first day of the meeting.</p>
<b>Per diem</b>	<p><u>Per diem will be paid on first day of meeting to the participants.</u></p> <p>The SPC meeting Organizer will require all participants receiving per diems to sign the SPC Travel Form as a standard administrative requirement. If participants have not collected their per diem please inform the meeting Secretariat.</p> <p>With hotel room and lunches provided you will receive XPF 7’100 per night to cover breakfast, dinner and incidentals during the meeting days. The per diem outside these days will be XPF 8’100 to cover daily expenses inclusive of food and incidentals (such as telephone, laundry, meals ordered in the room, airport transfer, etc.). We shall pay 4’050 XPF for late departure (after 19h00) to cover meals.</p> <p>A separate per diem for transit is available, where applicable.</p>
<b>Breaks &amp; Lunches</b>	<p>SPC will provide morning &amp; afternoon teas during the meeting.</p> <p>SPC will provide as well daily lunches for the whole duration of the meeting on the deck of the SPC main Conference room, Building 11.</p> <p>We seek the kind concurrence of all partners and observers to pay to the Secretariat 5,000 XFP for the lunches. This amount has been deducted from the per diem of the sponsored participants as per SPC rule.</p>
<b>Social functions</b>	<p>Please refer to the meeting agenda.</p>
<b>Meeting documents</b>	<p>We aim to make the meeting as paperless as possible. SPC will provide you with a folder with only selected printed documents will on you arrival. Each participant will be provided with a USB key containing meeting documents. Meeting documents will also be available via the SDD website from the 8 July.</p>
<b>Smoking</b>	<p>SPC has been declared a non-smoking area since January 1992. It would be appreciated if this rule is strictly adhered to. Smoking is allowed only <u>in designated and non-enclosed areas of the SPC.</u></p>
<b>Faxes</b>	<p><u>SPC fax number: +687 26.38.18</u></p> <p>Outgoing faxes are to be handed to the meeting secretary. The cost of faxes will have to be paid to the meeting secretary at the following rates:</p> <ul style="list-style-type: none"> <li>• Pacific countries: approx. 100 CFP per page</li> <li>• All other countries: approx. 150 CFP per page</li> </ul> <p>A receipt will be issued by the meeting secretary if needed.</p>

<b>Telephone</b>	<p><u>SPC switchboard number: +687 26.20.00</u></p> <p>For international calls out of New Caledonia, dial 00 and then country code (Australia = 61, NZ = 64). To phone New Caledonia from overseas, the country code is 687.</p> <p>Mobile Telephones - Depending on the network provider, Australian and New Zealand mobile telephones can be used in New Caledonia if an international roam service is subscribed to. Coverage is excellent throughout Noumea and the more populated areas.</p>
<b>Internet</b>	<p>Wireless connections (Wi-Fi) are available throughout SPC's Conference Centre.</p> <p>Major hotels and resorts offer email and internet services in their business centres. Several internet cafes operate in central Noumea.</p>
<b>Electricity</b>	<p>Current is 220V, 50 cycles AC, using European plugs with two round pins.</p> <p>Most Australian/New Zealand appliances can be used with an adaptor and several hotels and resorts also provide Australia/NZ sockets.</p> <p><u>SPC shall make available to participants an adaptor at the cost of 600 CFP.</u></p>
<b>Currency, Banking Facilities</b>	<p>The monetary unit in New Caledonia is the Comptoirs Francais du Pacifique franc (CFP or XPF). The exchange rate, as of June 2013, is</p> <ul style="list-style-type: none"> <li>• XPF 89 to USD 1.00 (subject to change).</li> <li>• XFP 92 to AUD 1.00 (subject to change).</li> <li>• XFP 74 to NZD 1.00 (subject to change).</li> </ul> <p>Travelers' checks can be cashed at hotels. There is a bank exchange at the Banque Nationale de Paris (BNP), situated between the old SPC headquarters and the Nouvata Park Royal Hotel. The bank is open from Monday to Friday from 7.20 a.m. to 3.45 p.m.</p> <p><u>Please note that 100. – US\$ bank notes are not exchanged by all the banks, therefore please bring small US\$ bank notes with you or Euro.</u> Also, the American Express card is not widely accepted.</p>
<b>Climate</b>	<p>The temperatures vary between 18 °C and 24 °C in July.</p>
<b>SPC Shop purchases</b>	<p>Purchases of duty-free goods may be made at the Secretariat's shop by participants on production of their meeting name-tag. Please note that the agreement between the Secretariat and the French Administration which allows the operation of the shop stipulates that purchases may be made for the personal use of participants only.</p> <p>The shop is open between 3.00 p.m. and 5 p.m. every day. Payment must be made in XPF at the time of purchase.</p>
<b>Visits of interest</b>	<p>The Tjibaou Cultural Centre is extremely impressive and is well worth a visit: open every day except Monday, from 9.00 a.m. to 5.00 p.m. The taxi fare is around 2,000 CFP (4 person's maximum).</p> <p>Entrance fee: 500 CFP</p>

	<p>Territorial Museum (Baie de la Moselle): open every day except Tuesday from 9.00 to 11.30 a.m. and from 12.15 to 4.30 p.m.          Entrance fee: 200 CFP</p> <p>Tours on 'Le Petit Train': Departures in front of the Palm Beach shopping Centre (City tours every day).</p> <p>For other visits of interest see your Hotel Desk or the Tourism Office on the Anse Vata (open from 9.00 a.m. to 5.30 p.m.).</p>
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## **CONTACT DETAILS**

### **For SPC :**

**Dr. Gerald Haberkorn**  
 Manager  
 Statistics for Development Division  
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### **Logistics**

(hotel booking, per diem and airport transfers):

**Mrs. Chloé Caillot-Lessiau**  
 Meeting Organizer/  
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**Mrs. Sandra Gianini**  
 Meeting Organizer/  
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### **Papers/Documents**

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