

BUSINESS NAME

FOR MORE INFO

BECOME A DISASTER-READY BUSINESS.

SPC.INT/BUSINESSRESILIENCE



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This toolkit would not have been possible without the combined resources and expertise of people from different organisations. It is brought to you by The Building Safety and Resilience in the Pacific Project (BSRP), implemented by the Pacific Community's GeoscienceDivision (GSD), in collaboration with the Pacific Islands Private Sector Organisation (PIPSO) and the Fiji Business Disaster Resilience Council (FBDRC).

Acknowledgments

Thankyou to our content and funding partners: The EuropeanUnion (EU), African, Caribbean and Pacific Group of States (ACP) and United Nations International Strategy for DisasterReduction (UNISDR).

A special thank you to the Wellington Region Emergency Management Office (WREMO)who was generous with their content assistance. the numerous businessowners and entrepreneurs from around the Pacific who participated in our toolkit testing to give valuable feedback, and to The Greenhouse Studio who created and designed the materials for this toolkit.

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Thank you to our funding and content partners









A special thank you to

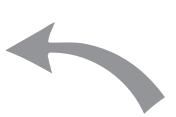




What products or services are fundemental to the survival of your business?

1.	
2.	
3.	
•	





your business running?

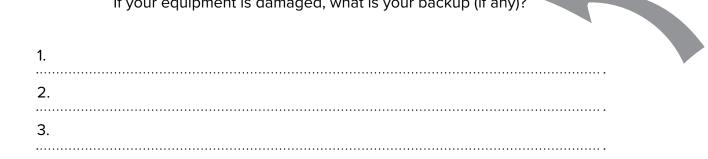
1.	
•	
2.	
3.	
•	

3. Essential Equipment

What equipment is key to keep your business running?

Ι.						
2.						
3.						

If your equipment is damaged, what is your backup (if any)?



4. Essential supplies

your business running?

1.		
2.		
3.		
•••••••••••••••••••••••••	 	



If these supplies are disrupted, what is your backup?

1.	
2.	
3.	



If needed, do you have an alternative location for your business?

Location	 	 	
Contact	 	 	



Is your business insured? If not, what options are there?

7. Delegation of Authority

Who has authority in times of disaster? If required is there a designated back-up?

8. Emergency Contacts

List all key contacts, including employees, suppliers, insurance agents				
Name:	Contact:	Designation:		
••••••				
••••••		••••••		
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Insurance	Policy	Contact:		
Insurance Company:	Policy Number:	Contact:		
		Contact:		
	Number:	Contact:		
		Contact:		



10. Save this Plan

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11. Disaster Preparedness Are your staff trained in first aid? Who is your delegated first aid person?
Do you have an evacuation plan for a safe meeting point?
Do you have emergency supplies? i.e. first aid kit, water, tinned food, torch etc

12. Practice and update this plan

Detail the schedule to run through and revise this plan

DATE FOR REVIEW	STAFF TRAINING

