

## Pacific Statistics Governance Framework 3<sup>rd</sup> Donor and Development Partner Group (DDPG) Meeting

### DRAFT

## PACIFIC STATISTICS DONOR AND DEVELOPMENT PARTNER GROUP TERMS OF REFERENCE

(March 2020 with Annex 1 updated to 2022)

### 1. PURPOSE

The purpose of the Donor and Development Partner Group (DDPG) is to act as a forum for donors and development partners (financial donors and technical assistance agencies) to help facilitate a more coordinated, strategic approach to statistical assistance and overall donor collaboration in the Pacific Region in support of the Ten-Year Pacific Statistics Strategy (TYPSS) (*and its successor Strategic Framework 2022-30 (TYPSS II)*).

### 2. OBJECTIVE

The objective of the DDPG is to support the work of National Statistics Offices (NSOs) through better donor and development partner coordination, including in support of National Statistical Systems (NSS) and Pacific regional statistical development.

### 3. ROLE

The establishment of the DDPG follows recommendations from the 5<sup>th</sup> Meeting of the Heads of Planning and Statistics (HOPS) in Noumea in November 2017, to establish a Donor and Development Partner Group to facilitate inputs into statistical governance in the Pacific and enable better coordination of resources and support between the many donors and development partners in the region<sup>1</sup>.

The DDPG forms part of the regional statistics governance framework consisting of:

- Forum Economic Ministers Meeting (FEMM),
- Heads of Planning and Statistics (HOPS) Meeting,
- Pacific Statistics Standing Committee (PSSC),
- Pacific Statistics Methods Board (PSMB) and
- Donor and Development Partners Group (DDPG).

The DDPG acknowledges that coordination between members and the support they provide must be aligned to national statistics priorities set by Pacific countries and their NSS.

<sup>1</sup> Source: 2017 HOPS 5<sup>th</sup> Meeting Report

#### 4. RESPONSIBILITIES

Responsibilities of the DDPG are to:

- Discuss opportunities to enhance coordination, collaboration and endeavour to minimise any real or perceived duplication of support;
- Facilitate regular sharing of information among partners including updates on new statistical development initiatives and emerging issues;
- Regularly update the *Pacific Regional Statistics Partnership Program* document, at least prior to meetings of the DDPG. This document should be shared at meetings of the HOPS and PSSC;
- Encourage implementation of innovative ideas to enhance statistical coordination, for example, through shared activity calendars.

#### 5. OPERATING PRINCIPLES AND GOVERNANCE

DDPG is principally a coordination and discussion forum, and as such has no formal reporting line to HOPS/PSSC. However, it has the freedom to communicate matters of significance and/or concern to HOPS/PSSC via the Chair as it deems necessary; normal practice will be that a summary information paper is tabled at HOPS/PSSC.

- *Efficiency* – the DDPG will ensure meetings, out of session processes and secretariat arrangements are efficient, have a well-structured agenda, effective chairing, and early circulation of any meeting papers and reports
- *Reporting and governance* – the DDPG will share meeting outcomes shortly following meetings and more broadly through regional statistics governance meetings (HOPS/PSSC).
- *Accountability* – members are accountable to their own organisations, countries and their statistical needs, taking into account the expectations of other donors and development partners

#### 6. MEMBERSHIP

##### **Members:**

Core DDPG membership should reflect those agencies actively engaged in supporting the development and production of official statistics in the Pacific region. Membership may change from time to time, depending on the level and nature of partnership engagement. Refer to Annex 1 for a list of current active partners.

##### **Observers:**

In addition to its core membership, DDPG will from time to time, include observers. Invitations will be determined by the agenda.

##### **Chair**

The Chair of the DDPG will rotate each meeting, in alphabetical order for each organisation, and on a volunteer basis.

#### 7. PROCEDURES

##### **Meetings:**

- Frequency and mode - The DDPG will meet at least annually in person.
- In addition, between annual meetings and recognising members are located across the region and beyond, the DDPG may also choose to meet virtually, i.e. video or teleconference.
- Timing and location - DDPG meetings will, wherever possible, coincide with other regional statistics meetings, e.g. in the day preceding or following the ABS Pacific Statisticians' Leadership Forum, PSSC, or HOPS.
- Agenda - to be circulated well in advance of the meeting date.
- Meeting summaries - to be prepared by the Chair and Secretariat, circulated to the DDPG and outcomes shared with the next PSSC or HOPS.

**Secretariat:**

Secretariat services to be provided by SDD, SPC. The Secretariat will:

- Organise meeting times and venues
- Call for agenda items and accompanying written material, including updates to the *Pacific Regional Statistic Partnership Program*
- Circulate the final agenda and accompanying written material
- Manage and follow-up on outstanding action items
- Prepare a summary of the meeting in collaboration with the Chair and seek clearance from presenters and members.

**Review of Terms of Reference:**

The DDPG may review and amend its Terms of Reference as changes in context and circumstances require.

**March 2020**

## **Annex 1: DDPG Active Pacific Partners in Statistics Development as at September 2022**

### ***Donors & Development Partners***

- Asian Development Bank (ADB)
- Australian Bureau of Statistics (ABS)
- Department of Foreign Affairs and Trade (DFAT) – Australia
- Ministry of Foreign Affairs and Trade (MFAT) – New Zealand
- Pacific Financial Technical Assistance Centre (PFTAC)
- Pacific Island Forum Secretariat (PIFS)
- Statistics New Zealand (Stats NZ)
- United Nations Economic and Social Commission for Asia and the Pacific (UNESCAP)
- United Nations International Children's Emergency Fund (UNICEF)
- United Nations Population Fund (UNFPA)
- University of the South Pacific (USP)
- World Bank Group (WBG)
- Secretariat of Pacific Community (SPC)

### ***Possible additional new members***

- Australian Centre for International Agricultural Research
- International Labour Organisation (ILO)
- International Organisation for Migration
- Pacific Tourism Organisation (SPTO)
- PARIS21
- United Nations Development Programme
- United Nations Food and Agriculture Organization (UNFAO)
- United Nations Institute for Training and Research (UNITAR)
- University of Wollongong
- Statistical Institute for Asia and the Pacific
- Other CROP Agencies